

Standard Applicant Information

Project Information

Project Title	Proposed Project Start Date	Proposed Project End Date
Police-Referred Mediation Pilot Project	10/1/24	9/30/27
Federal Estimated Funding (Federal Share)	Applicant Estimated Funding (Non-Federal Share)	Program Income Estimated Funding
853000.0	0.0	0.0
Total Estimated Funding		
853000.0		

Areas Affected by Project (Cities, Counties, States, etc.)

24017 24018 24153

22901 22902 22903

24503 24521 24523

20186 20187 20110

22801 22980 24401

22035 22180 22201

20170 22046 20177

24014 24015 24016

22905 22906 22907

24502 24503 24515

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

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Type of Applicant 3: Select Applicant Type:

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Other (specify):

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Application Submitter Contact Information

Application POC Prefix Name

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Application POC First Name

Christine

Application POC Middle Name

--

Application POC Last Name

Poulson

Application POC Suffix Name

--

Organizational Affiliation

Resolution Virginia

Title

Executive Director

Email ID

poulsonca@yahoo.com

Phone Number

540-294-0732

Fax Number

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ORINumber

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Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? *

b. Program is subject to E.O. 12372 but has not been selected by the State for review

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (5)



Name
[Form SF424 4 0-V4.0.pdf](#)

Date Added
5/9/24



Name
[Form SFLLL 2 0-V2.0.pdf](#)

Date Added
5/9/24



Name
[SF424 4 0-1235-Congressional Districts Served.docx](#)

Date Added
5/9/24



Name
[SF424 4 0-1234-Areas affected by the Police.docx](#)

Date Added
5/9/24



Name
[GrantApplication.xml](#)

Date Added
5/9/24

[Load more](#)

Authorized Representative

Authorized Representative Information			
Prefix Name			
--			
First Name	Middle Name	Last Name	Suffix Name
CHRISTINE	--	POULSON	--
Title			
Executive Director			

Verify Legal Name, Doing Business As, and Legal Address

Legal Name	Doing Business As
RESOLUTION VIRGINIA	

UEI
RHP6ENL4X835

Legal Address

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name
CHRISTINE POULSON

Certification Date / Time
06/04/2024 03:03 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- Contact your Entity Administrator.
- Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract



Resolution Virginia’s proposed Police-referred Mediation Pilot Project will help Virginians in communities in and around Fairfax, Warrenton, Charlottesville, Harrisonburg, Lynchburg and Roanoke get easy access to justice and improve community safety. Through the Police-referred Mediation Pilot Project, and a partnership with Virginia’s community mediation centers and law enforcement agencies, Virginians experiencing conflict will get access to trained community-based mediators, conciliators and restorative justice practitioners who can help them develop creative solutions to conflicts that could, if left unmanaged, become violent. The project should help free police and court resources for situations that necessitate police involvement or the assistance of a judge. It should also provide Virginians with a less adversarial, less formal and more empowering way to resolve conflicts. The project will be evaluated by Virginia Tech’s Center for Peace Studies and Violence Prevention.

Data Requested with Application



> **Financial Management and System of Internal Controls**

Proposal Narrative



W	Name	Category	Created by	Date Added	
	2024 Narrative Congressionally Directed Funding 10 p. .docx	Proposal Narrative	CHRISTINE POULSON	06/04/2024	

Goals, Objectives, Deliverables, and Timeline

Goal Statement

Make community mediation centers recognized and increasingly used resources for people experiencing conflict.

Objective	Fiscal Year	Quarter
Increase the number of people who use the non-court conflict-engagement services provided by Virginia’s community mediation centers by 50%	2026	Q4
Increase the number of law enforcement personnel who learn about the services of community mediation centers by 120.	2026	Q4
Deliverable	Fiscal Year	Quarter
MOUs, Letters of Agreement or Other Interim Deliverables	2025	Q1
Outreach materials, posters, flyers brochures	2025	Q2
Website	2025	Q2
MOUs, Letters of Agreement or Other Interim Deliverables	2026	Q4
Other		
Mediation, Conciliation, Conflict Exploration or Restorative Justice Services	2026	Q4

Training

2026

Q4

Training	2020	Q3
Training In-person Curriculum	2025	Q2
Training	2025	Q2

Goal Statement

Decrease reliance on law enforcement to manage citizen conflicts.

Objective	Fiscal Year	Quarter
Increase the number of law enforcement departments that make referrals to community mediation centers by 90%	2026	Q4
Decrease by 20% the number of people who engage law enforcement multiple times for the same issue	2026	Q4
Deliverable	Fiscal Year	Quarter
Template	2025	Q3
Other database integration	2025	Q4
Other referrals made	2025	Q2
Evaluation Reports	2027	Q4

Goal Statement

Create more peaceable families, neighborhoods and communities.

Objective	Fiscal Year	Quarter
Increase by at least 30 the number of Virginians trained to assist with mediation, conciliation, conflict exploration and restorative justice.	2026	Q4
Increase the number of people who use mediation, conciliation, conflict exploration or restorative justice to manage disputes.	2026	Q4
Reduce community-level violent crime rates	2027	Q4
Deliverable	Fiscal Year	Quarter
Training In-person Curriculum	2026	Q2
Training	2026	Q4
Training	2026	Q2
Other people served	2026	Q4
Other people served 1st time	2026	Q4
Evaluation Reports	2026	Q4
Evaluation Reports	2027	Q4

Budget and Associated Documentation



Budget Summary

Budget / Financial Attachments



Pre-Agreement Cost

No documents have been uploaded for Pre-Agreement Cost

Non-competitive Justification

 Name	Category	Created by	Date Added	
Non-competitive Justification.docx	Non-competitive Justification	CHRISTINE POULSON	06/02/2024	

Indirect Cost Rate Agreement

 Name	Category	Created by	Date Added	
VT Negotiated Indirect Cost Rate.pdf	Indirect Cost Rate Agreement (if applicable)	CHRISTINE POULSON	06/02/2024	

Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification















Employee Compensation Waiver

No documents have been uploaded for Employee Compensation Waiver

Financial Management Questionnaire (Including applicant disclosure of high-risk status)

No documents have been uploaded for Financial Management Questionnaire

Additional Attachments

 Name	Category	Created by	Date Added	
VT Budget.pdf	Budget Other	CHRISTINE POULSON	06/03/2024	
 PDRC Police-Referred project costs 6-2-24.xlsx	Budget Other	CHRISTINE POULSON	06/03/2024	
 PACMS Police-Referred project costs 6-2-24.xlsx	Budget Other	CHRISTINE POULSON	06/03/2024	
 NVMS Police-Referred project costs 6-2-24.xlsx	Budget Other	CHRISTINE POULSON	06/03/2024	
 MCC Police-Referred project costs 6-2-24.xlsx	Budget Other	CHRISTINE POULSON	06/03/2024	
 FairField Police-Referred project costs 6-2-24.xlsx	Budget Other	CHRISTINE POULSON	06/03/2024	
 BRIDGE Police-Referred project costs 6-2-24.xlsx	Budget Other	CHRISTINE POULSON	06/03/2024	

Budget and Associated Documentation

	Year 1	Year 2	Year 3	Total
Personnel	\$24,136	\$16,573	\$0	\$40,709
Fringe Benefits	\$1,846	\$1,268	\$0	\$3,114
Travel	\$655	\$665	\$0	\$1,320
Equipment	\$0	\$0	\$0	\$0
Supplies	\$80	\$86	\$0	\$166
Construction	\$0	\$0	\$0	\$0
SubAwards	\$420,464	\$324,104	\$10,622	\$755,190
Procurement Contracts	\$35,462	\$14,539	\$0	\$50,001
Other Costs	\$0	\$0	\$0	\$0
Total Direct Costs	\$482,643	\$357,235	\$10,622	\$850,500
Indirect Costs	\$2,500	\$0	\$0	\$2,500
Total Project Costs	\$485,143	\$357,235	\$10,622	\$853,000
Federal	\$485,143	\$357,235	\$10,622	\$853,000
Non-Federal	\$0	\$0	\$0	\$0

Budget Totals

	Total	Percentage
Total Project Cost	\$853,000	
Federal Funds	\$853,000	100.00%
Non-Federal Amount	\$0	0.00%
Match Amount	\$0	0.00%
Program Income	\$0	0.00%

Please note: After completing this budget detail summary, please confirm

that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information. Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

Standard Applicant Information	Equals	Budget Summary
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? **Yes**

Personnel

Instructions

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

Year 1

Year 1						
Personnel Detail						
Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
Christine Poulson	Executive Director, ResVA	\$38.68	H	624.00	100.00%	\$24,136.32
Personnel Total Cost		\$24,136				
		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
			\$0	\$24,136		
Additional Narrative						
Resolution Virginia's Executive Director will serve as the project administrator and monitor for an average of 1.5 days per week throughout the first year of the grant period.						

Year 2

Year 2						
Personnel Detail						
Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
Christine Poulson	Executive Director	\$39.84	H	416.00	100.00%	\$16,573.44
Personnel Total Cost		\$16,573				
		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
			\$0	\$16,573		
Additional Narrative						
Resolution Virginia's Executive Director will serve as the project administrator and monitor for an average of one day per week throughout the 2nd year of the grant period.						

Year 3

Year 3

Personnel Detail

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
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No items

Personnel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

Fringe Benefits

Instructions

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

Year 1

Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
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Christine Poulson (ResVA)	\$24,136.00	7.65%	\$1,846.40
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Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$1,846	\$0	\$1,846

Additional Narrative

The only fringe benefit is FICA.

Year 2

Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
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Christine Poulson	\$16,573.00	7.65%	\$1,267.83
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Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$1,268	\$0	\$1,268

Additional Narrative

The only fringe benefit is FICA.

Year 3

Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
No items			
Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount	
\$0	\$0	\$0	
Additional Narrative			

Travel

Instructions

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1											
Travel Detail											
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request	
2 extra monitoring meetings	TBD	Mileage	Mile	\$0.66	216.00	1.00	1.00	\$142.56		\$142.56	
Monitoring	Amherst, Charlottesville, FairFax, Harrisonburg, Roanoke, and Warrenton	Mileage	Mile	\$0.66	776.00	1.00	1.00	\$512.16		\$512.16	
Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount									
\$655	\$0	\$655									
Additional Narrative											
Two monitoring trips over two years to meet with each of the six participating centers in their offices in Fairfax, Warrenton, Charlottesville, Amherst, Harrisonburg and Roanoke (776 miles per trip from Staunton). Two extra trips over two years (216 total miles included) to meet at centers that need extra support.											
Resolution Virginia adheres to its travel policy which is in line with the Federal Travel Regulations.											

Year 2										
Travel Detail										

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
Meeting	Amherst, Charlottesville, FairFax, Harrisonburg, Roanoke, and Warrenton	Select...		\$0.67	776.00	1.00	1.00	\$519.92		\$519.92
2 extra monitoring meetings	TBD	Mileage	Mile	\$0.67	216.00	1.00	1.00	\$144.72		\$144.72

Travel Total Cost **Total Non-Federal Amt (Match or Prog Inc)** **Total Federal Amount**
 \$665 \$0 \$665

Additional Narrative

Two monitoring trips over two years to meet with each of the six participating centers in their offices in Fairfax, Warrenton, Charlottesville, Amherst, Harrisonburg and Roanoke (776 miles per trip from Staunton). Two extra trips over two years (216 total miles included) to meet at centers that need extra support.

Year 3

Travel Detail

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
No items										

Travel Total Cost **Total Non-Federal Amt (Match or Prog Inc)** **Total Federal Amount**
 \$0 \$0 \$0

Equipment

Instructions

List non-expendable items that are to be purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contracts” data fields under the “Sub awards” (Sub grants)/Procurement Contracts” category. In the budget narrative, explain how the equipment is necessary for the success In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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No items

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Year 2

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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No items

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Year 3

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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No items

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Supply Items

Instructions

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Supply Item Detail

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
paper	1.00	\$6.66	\$6.66		\$6.66
printer ink	2.00	\$36.50	\$73.00		\$73.00

Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$80	\$0	\$80

Year 2

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
ink	2.00	\$36.50	\$73.00		\$73.00
paper	2.00	\$6.66	\$13.32		\$13.32
Supplies Total Cost				Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$86				\$0	\$86

Year 3

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
No items					
Supplies Total Cost				Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0				\$0	\$0

Construction

Instructions

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1						
Construction Detail						
Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						
Construction Total Cost					Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0					\$0	\$0

Year 2

Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						
Construction Total Cost			Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount	
\$0			\$0		\$0	

Year 3

Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						
Construction Total Cost			Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount	
\$0			\$0		\$0	

Subawards

Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

Year 1

Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
VT Center for Peace Studies & Violence Prevention Subaward	evaluation design and implementation		United States	Virginia	Blacksburg	\$3,624.00		\$3,624.00
NVMS Conflict Resolution Center Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens		United States	Virginia	Fairfax	\$94,986.00		\$94,986.00

Piedmont Dispute Resolution Center Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Warrenton	\$66,896.00	\$66,896.00
Peaceful Alternatives Community Mediation Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Amherst	\$50,175.00	\$50,175.00
BRIDGE Institute Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Roanoke	\$61,369.00	\$61,369.00
FairField Center Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Harrisonburg	\$86,658.00	\$86,658.00
Mediation Center of Charlottesville Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Charlottesville	\$56,756.00	\$56,756.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$420,464	\$0	\$420,464

Add Consultant Travel

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Additional Narrative

Six of Virginia's community mediation centers will do the majority of the work for the Police-referred Mediation Pilot Project. Each center will need to pay an Executive Director to oversee the project and most will also pay Project Managers, Case Managers/Intake Specialists and Conflict Engagement Specialists. Most centers will incur travel costs, as the communities to be served are, in some cases, a distance from the center. The centers have different capacities related to the number of practitioners already trained to help with the project. For that reason, centers will use different levels of funding to train more people in either Mediation, Conciliation and Conflict Exploration or Restorative Justice. Some centers are also in need of supplies, including outreach materials, to meet the project's objectives. It is expected that translation assistance will be needed in some communities. Some centers anticipate needing assistance with web design or accounting (to integrate the project.). All centers are charging the de minimus rate (10%) on expenditures up to \$25,000. Center budgets and a Virginit Tech budget with an increased level of detail are attached to this application.

Mediation Center of Charlottesville Yr. 1

	Salaries Yr. 1	Salaries Yr. 2
	\$44,351	\$38,602
	Fringe Yr. 1	Fringe Yr. 2
	\$3,393	\$2,953
	Practitioners Yr. 1	Yr. 2
	\$4,000	\$6,000

	\$4,000	\$0,000
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Total	\$52,574	\$47,555
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MCC Translators	YR 1	
Hours	20	
Hourly rate	\$60	
Total	\$1,200	

MCC OTHER PROGRAM COSTS	YR 1	YR 2
Miles	719	879
Mileage reimbursement (.67)	\$482	\$589
Total	\$482	\$589
TOTAL YR 1 & 2	\$1,071	

MCC INDIRECT COSTS (10%)	YR 1	YR 2
Total	\$2,500	
TOTAL YR 1	\$2,500	

TOTAL \$56,756

FairField Center Yr. 1

	Salaries Yr. 1	Salaries Yr. 2
	\$57,680	\$21,483
	Fringe Yr. 1	Fringe Yr. 2
	\$4,424	\$1,601
	Practitioners Yr. 1	Yr. 2
	\$11,124	\$4,456
Total	\$73,228	\$27,539

Mediation Training (not staff)	YR 1	YR 2
Prep. hourly rate	\$22	\$22
Hours	40	20
Payment	\$880	\$440
Delivery hourly rate	\$75	\$75
Hours	120	40
Payment	\$9,000	\$3,000
Manuals each	\$35	\$35
# manuals	30	10
Manual costs	\$1,050	\$350
Other materials (list w. prices)		
Total	\$10,930	\$3,790
TOTAL YR 1 & 2	\$14,720	

	YR 1	YR 2
CENTER TOTALS W/ \$2,500	\$86,658	\$31,329
INDIRECT COSTS	\$117,987	

TOTAL \$86,658

BRIDGE Institute Yr. 1

	Salaries Yr. 1	Salaries Yr. 2
	\$37,968	\$46,250
	Fringe Yr. 1	Fringe Yr. 2
	\$2,905	\$3,538
	Practitioners Yr. 1	Yr. 2
	\$2,250	\$3,000

Total	\$43,122	\$52,788
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Mediation Training (not staff)	YEAR 1 BASIC (JAN)	YEAR 1 FAMILY (APRIL)
Prep. hourly rate	\$75	
Hours	10	
Payment	\$750	\$0
Delivery hourly rate	\$75	\$185
Hours	20	28
Payment	\$1,500	\$5,180
Manuals each	\$15	\$35
# manuals	20	16
Manual costs	\$300	\$560
Other materials (list w. prices)		\$1,202.00
Total	\$9,492	
TOTAL YR 1	\$9,492	

OTHER PROGRAM COSTS	YR 1	YR 2
Laptops and Accessories	\$1,000.01	
Travel miles	1,872	1,872
Mileage reimbursement (.67)	\$1,254	\$1,254
Materials for community outreach event	\$2,000	
Supplies		
Specialized Staff Training for staff**	\$2,000	\$1,000
Total	\$6,254	\$2,254
TOTAL YR 1 & 2	\$8,508	

INDIRECT COSTS (10%)	YR 1	YR 2
Total	\$2,500	
TOTAL YR 1	\$2,500	

TOTAL \$61,368

Peaceful Alternatives Community Mediation Services Yr. 1

	Salaries Yr. 1	Salaries Yr. 2
	\$30,515	\$31,565
	Fringe Yr. 1	Fringe Yr. 2
	\$2,334	\$2,415
	Practitioners Yr. 1	Yr. 2
	\$4,000	\$7,520
Total	\$36,849	\$41,500

Translators	YR 1	YR 2
Hours	8	7
Hourly rate	\$50	\$50
Total	\$400	\$350
TOTAL YR 1 & 2	\$750	

Web design	YR 1	YR 2
Hours	4	
Hourly rate	\$200.00	
Total	\$800	
TOTAL YR 1	\$800	

OTHER PROGRAM COSTS	YR 1	YR 2
Laptops	\$1,200	
Travel miles	7,800	2,600
Mileage reimbursement (.67)	\$5,226	\$1,742
Materials for community outreach event	\$1,500	
Supplies	\$500	

Outcome Tracker data tracking software	\$1,200	
Total	\$9,626	\$1,742
TOTAL YR 1 & 2	\$11,368	

INDIRECT COSTS (10%)	YR 1	YR 2
Total	\$2,500	
TOTAL YR 1	\$2,500	

TOTAL \$50,175

Piedmont Dispute Resolution Center Yr. 1

	Salaries Yr. 1	Salaries Yr. 2
	\$43,941	\$43,941
	Fringe Yr. 1	Fringe Yr. 2
	\$6,331	\$6,331
	Practitioners Yr. 1	Yr. 2
	\$6,230	\$7,000
Total	\$56,502	\$57,272

Mediation Training		YR 1	YR 2
hourly rate		\$125	\$125
Hours		20	20
Payment		\$2,500	\$2,500
Fringe		\$107	\$107
Manuals each		\$30	\$30
# manuals		10	10
Manual costs		\$300	\$300
Other materials (list w. prices)			
Total		\$2,907	\$2,907
TOTAL YR 1 & 2		\$5,815	

Restorative Justice Training		YR 1	YR 2
hourly rate	1	\$125	\$125
Hours		18	18
Payment		\$2,250	\$2,250
Fringe			
Hours			
Payment		\$0	\$0
Manuals each		\$30	\$30
# manuals		20	20
Manual costs		\$600	\$600
Other materials (list w. prices)			
Total		\$2,850	\$2,850
TOTAL YR 1 & 2		\$5,700	

Translators		YR 1	YR 2
Hours		12	12
Hourly rate		\$50	\$50
Total		\$600	\$600
TOTAL YR 1 & 2		1,200	

OTHER PROGRAM COSTS		YR 1	YR 2
Laptops			
Travel miles		700	700
Mileage reimbursement (.67)		\$469	\$469
Materials for community outreach events		\$850	\$395
Supplies		\$217	\$141
Total		\$1,536	\$1,005
TOTAL YR 1 & 2		\$2,541	

INDIRECT COSTS (10%)		YR 1	YR 2
Total		\$2,500	
TOTAL YR 1 & 2		\$2,500	

TOTAL \$66,896

NVMS Conflict Resolution Center Yr. 1

	Salaries Yr. 1	Salaries Yr. 2
	\$63,086	\$55,137
	Fringe Yr. 1	Fringe Yr. 2
	\$4,260	\$3,480
	Practitioners Yr. 1	Practitioners Yr. 2
	\$1,625	\$4,875
Total	\$68,971	\$63,492

Mediation Training (not staff)	YR 1	YR 2
hourly rate	\$250	
Hours	28	
Trainer payment	\$7,000	\$0
Fringe		
Manuals each	\$80	
# manuals	16	
Manual costs	\$1,280	\$0
Other materials (list w. prices)		
Total	\$8,280	\$0
TOTAL YR 1 & 2	\$8,280	

Restorative Justice Training (not staff)	YR 1	YR 2
hourly rate	\$150	
Hours	20	
Trainer payment	\$3,000	\$0
Fringe		
Manuals each	\$50	
# manuals	16	
Manual costs	\$800	\$0
Other materials (list w. prices)		
Total	\$3,800	\$0
TOTAL YR 1 & 2	\$3,800	

Accounting	YR 1	YR 2
Bookkeeping consultation		
Hours	50	35
Hourly rate	\$50.00	\$50.00
Total	\$2,500	\$1,750
TOTAL YR 1 & 2	\$4,250	

Web design	YR 1	YR 2
Hours	15	5
Hourly rate	\$90.00	\$90.00
Total	\$1,350	\$450
TOTAL YR 1 & 2	\$1,800	

OTHER PROGRAM COSTS	YR 1	YR 2
Laptops	\$1,000	\$0
Travel miles	500	1,500
Mileage reimbursement (.67)	\$335	\$1,005
Materials for community outreach event	\$5,000	\$0
Supplies	\$450	\$0
Telephone	\$800	\$800
Total	\$7,585	\$1,805
TOTAL YR 1 & 2	\$9,280	

TOTAL YR 1 & 2		\$2,500
INDIRECT COSTS (10%)		
Total	YR 1	YR 2
	\$2,500	
TOTAL YR 1 & 2	\$2,500	

TOTAL \$94,986

Virginia Tech Center for Peace Studies & Violence Prevention

Yr. 1
 Graduate student -**\$500**
 Faculty - **\$1,500**
 Fringe benefits - **\$265**
 Indirect costs - **\$1,359**
Total - \$3,624

Year 2

Subaward (Subgrant) Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
Virginia Tech Center for Peace Studies & Violence Intervention Subaward	evaluation		United States	Virginia	Blacksburg	\$12,366.00		\$12,366.00
NVMS Conflict Resolution Center Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens		United States	Virginia	Fairfax	\$67,497.00		\$67,497.00
Piedmont Dispute Resolution Center Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens		United States	Virginia	Warrenton	\$64,634.00		\$64,634.00
Peaceful Alternatives Community Mediation Services Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens		United States	Virginia	Amherst	\$43,592.00		\$43,592.00
BRIDGE Institute Subaward	work with law enforcement		United States	Virginia	Roanoke	\$55,042.00		\$55,042.00

	personnel to set up projects and provide conflict engagement services to referred citizens					
FairField Center Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Harrisonburg	\$31,329.00	\$31,329.00
Mediation Center of Charlottesville Subaward	work with law enforcement personnel to set up projects and provide conflict engagement services to referred citizens	United States	Virginia	Charlottesville	\$49,644.00	\$49,644.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$324,104	\$0	\$324,104

Add Consultant Travel

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Additional Narrative

Mediation Center of Charlottesville

	Salaries Yr. 1	Salaries Yr. 2
	\$44,351	\$38,602
	Fringe Yr. 1	Fringe Yr. 2
	\$3,393	\$2,953
	Practitioners Yr. 1	Practitioners Yr. 2
	\$4,830	\$6,000
Total	\$52,574	\$47,555

MCC Translators		YR 2
Hours		25
Hourly rate		\$60
Total		\$1,500

OTHER PROGRAM COSTS		YR 2
Miles		879
MCC Mileage reimbursement (.67)		\$589
Total		\$589

TOTAL \$49,644

FairField Center Yr. 2

	Salaries Yr. 1	Salaries Yr. 2
	\$57,680	\$21,483

	Fringe Yr. 1	Fringe Yr. 2
	\$4,424	\$1,601
	Practitioners Yr. 1	Practitioners Yr. 2
	\$11,124	\$4,456
Total	\$73,228	\$27,539

Mediation Training (not staff)	YR 1	YR 2
Prep. hourly rate	\$22	\$22
Hours	40	20
Payment	\$880	\$440
Delivery hourly rate	\$75	\$75
Hours	120	40
Payment	\$9,000	\$3,000
Manuals each	\$35	\$35
# manuals	30	10
Manual costs	\$1,050	\$350
Other materials (list w. prices)		
Total	\$10,930	\$3,790
TOTAL YR 1 & 2	\$14,720	

	YR 1	YR 2
CENTER TOTALS W/ \$2,500	\$86,658	\$31,329
INDIRECT COSTS	\$117,987	

TOTAL \$31,329

BRIDGE Institute Yr. 2

	Salaries Yr. 1	Salaries Yr. 2
	\$37,968	\$46,250
	Fringe Yr. 1	Fringe Yr. 2
	\$2,905	\$3,538
	Practitioners Yr. 1	Practitioners Yr. 2
	\$2,250	\$3,000
Total	\$43,122	\$52,788

OTHER PROGRAM COSTS	YR 1	YR 2
Laptops and Accessories	\$1,000	
Travel miles	1,872	1,872
Mileage reimbursement (.67)	\$1,254	\$1,254
Materials for community outreach event	\$2,000	
Supplies		
Specialized Staff Training for staff*** (see line 86)	\$2,000	\$1,000
Total	\$6,254	\$2,254
TOTAL YR 1 & 2	\$8,508	

TOTAL \$55,042

Peaceful Alternatives Community Mediation Services Yr. 2

	Salaries Yr. 1	Salaries Yr. 2
	\$30,515	\$31,565
	Fringe Yr. 1	Fringe Yr. 2
	\$2,334	\$2,415
	Practitioners Yr. 1	Practitioners Yr. 2

	Practitioners Yr. 1	2
	\$4,000	\$7,520
Total	\$36,849	\$41,500

Translators	YR 1	YR 2
Hours	8	7
Hourly rate	\$50	\$50
Total	\$400	\$350
TOTAL YR 1 & 2	\$750	

OTHER PROGRAM COSTS	YR 1	YR 2
Laptops	\$1,200	
Travel miles	7,800	2,600
Mileage reimbursement (.67)	\$5,226	\$1,742
Materials for community outreach event	\$1,500	
Supplies	\$500	
Outcome Tracker data tracking software	\$1,200	
Total	\$9,626	\$1,742
TOTAL YR 1 & 2	\$11,368	

TOTAL \$43,592

Piedmont Dispute Resolution Center Yr. 2

	Salaries Yr. 1	Salaries Yr. 2
	\$43,941	\$43,941
	Fringe Yr. 1	Fringe Yr. 2
	\$6,331	\$6,331
	Practitioners Yr. 1	Practitioners Yr. 2
	\$6,230	\$7,000
Total	\$56,502	\$57,272

Mediation Training	YR 1	YR 2
hourly rate	\$125	\$125
Hours	20	20
Salaries	\$2,500	\$2,500
Fringe	\$107	\$107
Manuals each	\$30	\$30
# manuals	10	10
Manual costs	\$300	\$300
Other materials (list w. prices)		
Total	\$2,907	\$2,907
TOTAL YR 1 & 2	\$5,815	

Restorative Justice Training	YR 1	YR 2
hourly rate	\$125	\$125
Hours	18	18
Salaries	\$2,250	\$2,250
Hours		
Payment	\$0	\$0
Manuals each	\$30	\$30
# manuals	20	20
Manual costs	\$600	\$600
Other materials (list w. prices)		
Total	\$2,850	\$2,850
TOTAL YR 1 & 2	\$5,700	

Translators	YR 1	YR 2
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Hours		12	12
Hourly rate		\$50	\$50
Total		\$600	\$600
TOTAL YR 1 & 2		1,200	

OTHER PROGRAM COSTS		YR 1	YR 2
Laptops			
Travel miles		700	700
Mileage reimbursement (.67)		\$469	\$469
Materials for community outreach events		\$850	\$395
Supplies		\$217	\$141
Total		\$1,536	\$1,005
TOTAL YR 1 & 2		\$2,541	

TOTAL \$64,634

NVMS Conflict Resolution Center

	Salaries Yr. 1	Salaries Yr. 2
	\$63,086	\$55,137
	Fringe Yr. 1	Fringe Yr. 2
	\$4,260	\$3,480
	Practitioners Yr. 1	Practitioners Yr. 2
	\$1,625	\$4,875
Total	\$68,971	\$63,492

Accounting	YR 1	YR 2
Bookkeeping consultation		
Hours	50	35
Hourly rate	\$50.00	\$50.00
Total	\$2,500	\$1,750
TOTAL YR 1 & 2	\$4,250	

Web design	YR 1	YR 2
Hours	15	5
Hourly rate	\$90.00	\$90.00
Total	\$1,350	\$450
TOTAL YR 1 & 2	\$1,800	

OTHER PROGRAM COSTS	YR 1	YR 2
Laptops	\$1,000	\$0
Travel miles	500	1,500
Mileage reimbursement (.67)	\$335	\$1,005
Materials for community outreach event	\$5,000	\$0
Supplies	\$450	\$0
Telephone	\$800	\$800
Total	\$7,585	\$1,805
TOTAL YR 1 & 2	\$9,390	

TOTAL \$67,497

Virginia Tech Center for Peace Studies & Violence Prevention

Yr. 2
 Graduate student - **\$4,000**
 Faculty wages - **\$3,000**
 Fringe benefits - **\$729**
 Indirect cost rate - **\$4,637**
Total: \$12,366

Year 3

Subaward (Subgrant) Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
VT Center for Peace Studies & Violence Prevention	evaluation & final report		United States	Virginia	Blacksburg	\$10,622.00		\$10,622.00
Subawards Total Cost						\$10,622		
		Total Non-Federal Amt (Match or Prog Inc)					\$0	Total Federal Amount
								\$10,622
Add Consultant Travel								
--								
Additional Narrative								
Virginia Tech Center for Peace Studies & Violence Prevention								
Yr. 3								
Graduate student wages \$3,500								
Faculty wages \$2,600								
Fringe benefits \$564								
Indirect cost rate \$3,998								
Total \$10,662								

Procurement contracts (see "Contract" definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

Instructions

Procurement contracts (see "Contract" definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component's threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

Procurement Contract Detail								
Description	Purpose	Consultant	Country	State/U.S.	City	Total	Non-Federal	Federal

Description	Purpose	Consultant	Country	Territory	City	Cost	Contribution	Request
Web design	update website with project information	No	United States	Virginia	Staunton	\$2,200.00		\$2,200.00
Bookkeeping assistance (Bruce Halper, CPA)	Assistance with setting up and maintaining a separation of duties in bookkeeping	No	United States	Virginia	Fairfax	\$20,832.00		\$20,832.00
Aaron Hagmaier - trainer + manuals	Aaron will develop and provide training to center practitioners in Conciliation & Conflict Exploration	No	United States	Virginia	Harrisonburg	\$2,010.00		\$2,010.00
NVMS trainers + manuals	NVMS trainers will prepare for and deliver Restorative Justice training	No	United States	Virginia	Fairfax	\$2,820.00		\$2,820.00
Kim Kristensen - trainer	Kim will develop and provide training to center practitioners in Conciliation & Conflict Exploration	No	United States	Virginia	Salem	\$7,600.00		\$7,600.00

Do you need Consultant Travel?

No

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$35,462	\$0	\$35,462

Additional Narrative

Trainers Yr. 1

Conciliation and Conflict Exploration

Kim Kristensen (trainer) and Aaron Hagmaier (FairField Center staff) will provide 40 hours of training in Conflict Exploration to center practitioners during two 12-hr. workshops and four 4-hr. workshops. Practitioners will be trained to assist with the types of cases referred by law enforcement. Two trainers make it possible to coach participants during role playing sessions.

Kim's rate is \$190/hr. X 40 hrs. = \$7,600

(FairField Center) Aaron's rate is \$25/hr. X (32 hrs. prep) + (40 hrs. delivery) = \$1,800

(FairField Center) Manuals \$10 ea. X 21 = \$210

Restorative Justice

Two trainers affiliated with NVMS Conflict Resolution Center will be paid \$55/hour for 16 hours of instruction time plus 8 hours of preparation time = \$2,640 to deliver Restorative Justice training
Manuals = \$180 (\$15 X 12). TOTAL \$2,820

Bookkeeping

To keep a separation of duties related to the finances of the project, Resolution Virginia will contract with CPA Bruce Halper to help with project bookkeeping. Bruce is retired and has low overhead so will charge \$80/hr. which is well below the estimates Resolution Virginia got from Your Part-Time Controller (\$187/hr.) and Forward Financial Intelligence Accounting in Charlottesville (\$210/hr.). It is anticipated that Bruce will work approximately three days per month with Resolution Virginia's Executive Director during the first year of the project (260 hrs. X \$80 to 1) set up the bookkeeping to easily track project income and expenditures, and 2.) produce financial reports that will help the Executive Director monitor grant expenditures and income.

Web Design

The going rate for web design is \$200/hr. Resolution Virginia anticipates that it could take 11 hours to restructure its website to allow for referrals to the

The going rate for web design is \$250/m. Resolution Virginia anticipates that it could take 17 hours to reconstruct the website to allow for referrals to the police-referred mediation program.

Procurement Policy

Resolution Virginia is following its own written procurement policy.

Year 2

▼ **Procurement Contract Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
Bookkeeping assistance (Bruce Halper, CPA) (Bruce	Assistance with setting up and maintaining a separation of duties in bookkeeping	No	United States	Virginia	Fairfax	\$8,929.00		\$8,929.00
FairField Center trainers + manuals	FairField Center trainers will prepare for and deliver Restorative Justice training	No	United States	Virginia	Harrisonburg	\$2,820.01		\$2,820.01
Aaron Hagmaier - trainer + manuals	deliver Conciliation and Conflict Exploration workshop	No	United States	Virginia	Harrisonburg	\$510.00		\$510.00
Kim Kristensen	deliver Conciliation and Conflict Exploration workshop	No	United States	Virginia	Salem	\$2,280.00		\$2,280.00

Do you need Consultant Travel?

No

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$14,539	\$0	\$14,539

Additional Narrative

Conciliation and Conflict Exploration

Kim Kristensen (trainer) and Aaron Hagmaier (FairField Center staff) will provide 12 hours of training in Conciliation and Conflict Exploration. Practitioners will be trained to assist with the types of cases referred by law enforcement. Two trainers make it possible to coach participants during role playing sessions.

Kim's rate is \$190/hr. X 12 hrs. = \$2,280

(FairField Center) Aaron's rate is \$25/hr. X 12 hrs. = \$300

(FairField Center) Manuals \$10 ea. X 21 = \$210

Restorative Justice

Two trainers affiliated with the Fairfield Center will be paid \$55/hour for 16 hours of instruction time plus 8 hours of preparation time = \$2,640 to deliver Restorative Justice training.
Manuals = \$180 (\$15 X 12)

Bookkeeping/Accounting

It is anticipated that CPA Bruce Halpern will work approximately one day per month (112 hrs. X \$80/hr.) to produce financial reports to help the Executive Director monitor grant expenditures and income.

Procurement Policy

Resolution Virginia is following its own written procurement policy.

Year 3

▼ **Procurement Contract Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
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No items

Do you need Consultant Travel?

No

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Other Direct Costs

Instructions

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Other Cost Detail

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
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No items

Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Year 2

Other Cost Detail

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
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No items

Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Year 3

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
No items							
Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount					
\$0	\$0	\$0					

Indirect Costs

Instructions

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Resolution Virginia	\$25,000.00	10.00%	\$2,500.00		\$2,500.00
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$2,500	\$0	\$2,500			
Additional Narrative					
Resolution Virginia is eligible to use and will use the 10% de minimis rate on \$25,000 of project costs. Participating community mediation centers are using the same de minimus rates on \$25,000 of grant costs. The indirect cost rates for centers are included in their subaward amounts. Virginia Tech has a negotiated indirect cost rate of 60% and that is included in their subaward amount.					

Year 2

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No items					

Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0
Additional Narrative		

Year 3

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No items					
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0	\$0	\$0			
Additional Narrative					

Additional Application Components



Tribal Authorizing Resolution

No documents have been uploaded for Tribal Authorizing Resolution

Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

No documents have been uploaded for Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

Research and Evaluation Independence and Integrity Statement

 Name	Category	Created by	Date Added	
Independent Evaluation and COI statement.docx	Research and Evaluation Independence and Integrity Statement	CHRISTINE POULSON	05/20/2024	

Additional Attachments

 Name	Category	Created by	Date Added	
Subaward Agreement MCC.pdf	Additional Application Components Other	CHRISTINE POULSON	06/04/2024	
 Name	Category	Created by	Date Added	
Subaward Agreement MCC.pdf	Additional Application Components Other	CHRISTINE POULSON	06/04/2024	

	Name	Category	Created by	Date Added	
	fair-lead.pdf	Components Other		06/04/2024	
	Subaward Agreement PDRC.pdf	Additional Application Components Other	CHRISTINE POULSON	06/04/2024	
	Subaward Agreement NVMS.pdf	Additional Application Components Other	CHRISTINE POULSON	06/04/2024	
	Subaward Agreement PACMS.pdf	Additional Application Components Other	CHRISTINE POULSON	06/04/2024	
	Subaward Agreement BRIDGE Institute.pdf	Additional Application Components Other	CHRISTINE POULSON	06/04/2024	
	VT Budget justification VT Hawdon FI	Additional Application Components Other	CHRISTINE POULSON	06/02/2024	
	VT Statement of Work Hawdon.pdf	Additional Application Components Other	CHRISTINE POULSON	06/02/2024	

Disclosures and Assurances

Disclosure of Lobbying Activities

	Name	Category	Created by
	Form SFLLL 2 0-V2.0.pdf	LobbyingActivitiesDisclosure	--

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

DOJ Certified Standard Assurances



OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).
- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--
 - a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
 - b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.
- (9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
- (10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as

required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Signed

SignerID

info@resolutionvirginia.org

Signing Date / Time

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DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing *

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement

contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required

of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO> .

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge ★

Certified

SignerID

info@resolutionvirginia.org

Signing Date / Time

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Other Disclosures and Assurances

Applicant Disclosure and Justification - DOJ High Risk Grantees (if applicable)

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge ★

Signed

SignerID

info@resolutionvirginia.org

Signing Date / Time

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Other

 Name	Category	Created by	Date Added	
Form SF424 - Correct 6-3-24.pdf	Other Attachments	CHRISTINE POULSON	06/03/2024	

Certified